

Dear parents,

Parent/Teacher/Student **digital** interviews will be held on November 9 and 10, from 4:30-7:30pm. Interviews are strictly 10 minutes and spaces are limited. If you require more time with a particular teacher, please arrange a separate meeting with that teacher.

Go to [www.schoolinterviews.ca](http://www.schoolinterviews.ca) and enter the code **j4fnf**



Enter your details



Select the teacher(s) you wish to see



Select the appointment times that suit your family best



When you click FINISH your selected bookings will be emailed to you immediately. If you do not receive your email, please check your junk-mail, or enter the event code again and check your email address spelling. Update your details if the email address is incorrect. **DO NOT DELETE** the email you receive. Keep it somewhere safe. You may need to refer back to it at a later date.

**REMEMBER TO ADD YOUR APPOINTMENTS TO YOUR CALENDAR** - reminders will not be sent home. Bookings must be finalised by November 8 at 12:00pm.

If you need to view, cancel, change or print your bookings:

- Click on the link in the confirmation email you received after you made your bookings
- OR return to [www.schoolinterviews.ca](http://www.schoolinterviews.ca) and enter the code and the email address you used when making your bookings.

**What to expect on the day of your interview:**

1. At your interview time, please have your phone with you.
2. A number will come up, that isn't a Red Deer area number, as we are using Google to make the call.
3. When you answer you will be given simple instructions on how to manage your call, such as muting your phone if you need to.
4. If you require a Google meet, you will need to arrange this with your child's classroom teacher prior to your assigned interview time.

We appreciate having the opportunity to connect with you to discuss your child's progress. If you have any questions or concerns, please contact our office.